

# Electrical Permit Application

Completion: Mandatory to obtain permit  
Penalty: Permit CAN NOT be issued

Effective 5/2/24 Amended 5/2/2024

**Almont Township Building Department**  
819 N. Main Street  
Almont, MI 48003  
Phone 810-798-8521/Fax 810-798-7097  
[www.almonttownship.org](http://www.almonttownship.org)

**Permit No. Issued #**

## JOB LOCATION (Please fill in all appropriate areas that have an asterisk)

* Owner/Agent Name	Has a building permit been obtained for this project? [ ] Yes [ ] No [ ] Not required	
Street Name & Job Location (Street Number & Name)	Township	County
*	* Almont	* Lapeer

## 2. Contractor/Homeowner Information (A photo copy of State Issued License is required)

* [ ] Contractor   Name	State Electrical License No.	Expiration Date
* [ ] Owner	*	*
Address No. & Street Name	Contractor No.	Expiration Date
*	*	*
City	State	Zip Code
*	* Michigan	*
Telephone Number (CELL)   EMAIL	Federal Employer ID. No. (or reason for exemption)	
*   *	*	
Worker Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)	
*	*	

## 3. Type of Job

* [ ] Single Family	* [ ] New Construction	* [ ] Service On	* [ ] Other – Specify _____
* [ ] Alteration/Addition	* [ ] Repair/Replacement	* [ ] Premanufactured Home Setup (HUD Mobile Home)	* [ ] Premanufactured Home Setup (State Approved)

## 4. Plan Review Requirements

**\*Plans must be submitted with this application along with the appropriate fee(s) before a permit will be issued, except as listed below.**  
Plans are not required for the following:

- When the electrical system rating does not exceed 400 AMPS and the building is not over 3,500 square feet in area.
- Work Completed by a governmental subdivision or state agency costing less than \$15,000.00

\*What is the rating of the service of feeder in ampere? \_\_\_\_\_  
\*What is the building size in square footage? \_\_\_\_\_

**Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.**

**TO BE COMPLETED BY TOWNSHIP OFFICIAL:** Sealed Plans Required [ ] Sealed Plans NOT Required [ ]

## 5. Homeowner's Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for all necessary inspections. **Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

## 6. Applicant's Signature

Section 23a of the state construction code act of 1972, 1972 PA 230 MCL 125.1523A prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subjected to civil fines.

I, \_\_\_\_\_ (name), \_\_\_\_\_ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel or proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.10(2) to make the statements and attestation contained in this application under MCL 125.1510(2)

**\*Signature of Homeowner/Licensed Contractor (Owner signature indicates compliance w/Section 5) \_\_\_\_\_ Date \_\_\_\_\_**

**7. Fee Clarification****MOBILE HOME UNIT SITE:**

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service and feeder.

**8. Fee Chart - Enter the number of items being installed, multiply by the unit price for total fee.**

	Fee	No. of Items	Total
<b>ADMINISTRATION FEE (NON REFUNDABLE)</b>	<b>\$ 70.00</b>	<b>1</b>	<b>\$ 70.00</b>
1. Application Fee (non refundable) <b>includes 1 inspection</b>	<b>\$ 75.00</b>	<b>1</b>	<b>\$ 75.00</b>
2. Up to 200 Amp.	\$ 10.00		
3. 200 to 799 Amp.	\$ 15.00		
4. 800 to 1199 Amp.	\$ 20.00		
5. 1200 and over (GFI only)	\$ 25.00		
6. Circuits (One)	\$ 5.00		
7. Each Additional Circ.	\$ 2.00 ea.		
8. Electrical Fixtures (lights/plugs) (75)	\$ 10.00		
9. Dishwasher	\$ 5.00		
10. Furnace (Unit Heat.)	\$ 15.00		
11. Geothermal System (Includes panel & circuits)	\$ 25.00		
12. Electrical Baseboard	\$ 10.00		
13. Power Outlets - Ranges, Dryers, etc.	\$ 5.00 ea.		
14. Air Conditioner	\$ 15.00		
15. Generator	\$ 20.00		
16. Signs - Per Circuit	\$ 8.00 ea.		
17. Feeders, Bus Ducts, Etc. - Per 100.feet	\$ 10.00		
18. Mobile Home Park Site	\$ 6.00		
19. Units up to 20 K.V.A. & H.P.	\$ 6.00		
20. Units 21 to 50 K.V.A. & H.P.	\$ 10.00		
21. Units 51 K.V.A. & H.P and over	\$ 12.00		
22. Smoke\Fire Alarms – (Residential)	\$ 5.00 ea.		
23. Fire Alarms – up to 10 devices (Commercial\Industrial)	\$ 50.00		
24. Fire Alarms – 11 to 20 devices ( “ )	\$ 100.00		
25. Fire Alarms – 21 and over ( “ )	\$ 5.00 ea.		
26. Energy Retrofit – Temp. Control	\$ 45.00		
27. Conduit only; or grounding (Requires ground mat	\$ 15.00		
28. Special/Safety Inspection	\$ 75.00		
29. Additional/Re-Inspections	\$ 75.00		
30. Administration Fee <b>for work started w/o permit</b>	\$ 80.00		
31. Final Inspection	\$ 75.00		
32. Certification (Registration) Fee (valid for term of license)	\$ 15.00		
33. Plan Review	\$ 100.00		
<b>TOTAL FEE AMOUNT (To be approved by Twp. Permit Clerk and/or Electrical Inspector)</b>			

Approved by: \_\_\_\_\_ Permit Clerk/Electrical Inspector | Ck/cash

**\*Re-inspection fee charged for locked out, code violation(s), work not completed, job site not secured, information not provided, etc.**

**9. INSTRUCTIONS FOR COMPLETING APPLICATION**

General – **Electrical work shall not be started until the application has been approved and an electrical permit issued. No work shall be concealed until it has been inspected and approved by the Electrical Inspector. When ready for an inspection call 810-798-8521 noting the type of inspection, the permit number, the date the inspection(s) is requested for and any other important information such as lock box combination, or key location.**

**Expiration of permit: A permit will be canceled when no inspections are requested and conducted within six months from the date of issuance or from the date of a previous inspection. Cancelled permit fees cannot be refunded or reinstated. To extend a permit please contact the Building Official via email to state the reasons why said permit needs to be extended. No permit will be extended beyond 180 days.**

## **ELECTRICAL RESIDENTIAL APPLICATION**

Permits are valid for as long as progress is being made and inspections are scheduled and performed within 180 days of date that permit was issued or last approved inspection to confirm that work is progressing on said permit. PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 6 MONTHS (180 DAYS) OF DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

Ground fault circuit interrupters (GFCI) are required on all residential exterior receptacles, including garages and all residential bathroom, kitchen receptacles and in unfinished basements etc. **SERVICES OVER 200 AMPS REQUIRE PLAN REVIEW AND APPROVAL BY THE ELECTRICAL INSPECTOR/PLAN REVIEWER PRIOR TO ISSUANCE OF PERMIT.**

Service and rough inspections can be covered under one inspection on newly constructed or remodeled homes if ready for inspection at the same time. Additional inspection fee due if not inspected at same time. Additions and remodeling permits require at least 2 inspections (Rough & Final).

**The electrical inspector shall call DTE Energy to release the service hook-up.**

All lighting fixtures that are hung (interior and exterior) and all plate covers are to be installed for final inspection.

Pre-manufactured homes – ONE TIME USE PLUGS, SELF CONTAINED POWER CONNECTORS – if these connectors are used in any installation of a pre-manufactured dwelling unit, they shall be installed and inspected to manufactures specifications. If the installation is in a concealed area of the unit an inspection will be required before cover.

Interconnecting smoke detectors wired 110 volt on all floors and in each bedrooms or sleeping area, including carbon monoxide detectors.

Swimming pool installation required in conduit where the wire enters and exits the ground. Ground fault interrupter required. Bonding for all pools with continuous #8 bare solid copper wire shall comply with current electrical code. Above ground pools should require one (1) inspection (final) providing all work performed is code compliant.

AIR CONDITIONING UNITS – Inspection shall be scheduled within two weeks of the installation.

Generator manufacture's specification booklet is required to be on site for inspector to review installation.

**MAY IT BE UNDERSTOOD THAT THIS IS STRICTLY A GUIDE. IT IS RECOMMENDED THAT THE ELECTRIC INSPECTOR BE CONTACTED TO ANSWER ANY CODE QUESTIONS. THE PERMIT CLERK IS NOT A CODE OFFICIAL AND IS NOT AUTHORIZED TO ANSWER CODE QUESTIONS.**

