

# Almont Township

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## ALMONT TOWNSHIP PLANNING COMMISSION REGULAR MEETING

January 12, 2011

The regular meeting of the Almont Township Planning Commission was called to order at 7:04 P.M. by Chairman Francis, at the Almont Township Hall, 819 N. Main Street, Almont, Michigan. Pledge of Allegiance was recited. Roll was taken.

MEMBERS PRESENT: Steve Francis, Jean Gross, Fred Hunter, Mark Lauwers, Kim Streeter, Dennis Sweers and Bryan Zender. Also present: Brian Wilson of Community Planning & Management, PC.

MEMBERS ABSENT: None

ALSO PRESENT: 0 guests

CORRESPONDENCE: Correspondence was presented.

MINUTES: MOVED BY ZENDER AND SUPPORTED BY LAUWERS TO ACCEPT THE NOVEMBER 10, 2010 MINUTES AS PRESENTED. MOTION CARRIED.

PUBLIC COMMENTS: N/A.

LATE AGENDA ITEMS: Add to New Business: Review of Rules & Procedures, Art. V

INTRODUCTIONS: N/A

PUBLIC HEARING: N/A

OLD BUSINESS: #1. Open Meetings Resolution

MOVED BY STREETER AND SUPPORTED BY SWEERS TO APPROVE RESOLUTION AS PRESENTED. MOTION CARRIED. Meetings when necessary will be held on the second Wednesday of the month beginning at 7 PM.

OLD BUSINESS CONTINUED: #2. Elections: Chairman, Vice-Chairman & Secretary

MOVED BY STREETER AND SUPPORTED BY ZENDER TO NOMINATE FRANCIS AS THE CHAIRMAN OF THE 2011 PLANNING COMMISSION.

MOVED BY ZENDER AND SUPPORTED BY LAUWERS TO CLOSE NOMINATIONS AND UNANIMOUSLY ELECT FRANCIS AS THE CHAIRMAN. MOTION CARRIED.

MOVED BY GROSS AND SUPPORTED BY SWEERS TO NOMINATE STREETER AS VICE-CHAIRMAN OF THE 2011 PLANNING COMMISSION.

MOVED BY LAUWERS AND SUPPORTED BY SWEERS TO CLOSE NOMINATIONS AND UNANIMOUSLY ELECT STREETER AS THE VICE CHAIRMAN. MOTION CARRIED.

MOVED BY ZENDER AND SUPPORTED BY SWEERS TO NOMINATE HUNTER AS THE SECRETARY OF THE 2011 PLANNING COMMISSION.

MOVED BY ZENDER AND SUPPORTED BY SWEERS TO CLOSE NOMINATIONS AND UNANIMOUSLY ELECT HUNTER AS THE SECRETARY. MOTION CARRIED.

#3. Review Rules & Procedures Article V. – Election of Officers

Pursuant to subsection A. Officers shall be nominated and elected at the first regularly scheduled meeting in the month of January. Discussion followed on whether to amend said section to the “first meeting of the new year”. Consensus of Commissioners agreed leave as written.

NEW BUSINESS: N/A.

REPORTS:

Planner: Annual Report will ready by next meeting.

Engineer: N/A

Zoning Board of Appeals: N/A

Zoning & Building: November & December 2010 Building & Zoning Reports were submitted.

General Comments: Mr. Wilson noted that as the Township Board has approved the last amendment to the Zoning Ordinance, the amended Zoning Ordinance should be ready by February/March for publication.

Discussion was held on amending the submittal procedures by including the Chairman or one of the Commissioners on the preliminary site plan meeting between the applicant, the Planner and the Engineer. Mr. Wilson noted that he will provide a draft of the amendment by the next Commission meeting.

Discussion followed on how best to improve promoting Almont Township. A joint meeting between the officials from the Village of Almont, the Township Board, Planning Commission and the DDA was suggested

Proposed Agenda February 9, 2011: As there was no pressing business to conduct, consensus of the Commissioners agreed to cancel the February meeting and to meet on March 9, 2011.

MOVED BY LAUWERS AND SUPPORTED BY SWEERS TO ADJOURN THE MEETING AT 7:42 P.M. MOTION CARRIED.

Respectfully submitted by,



Ida L. Lloyd, Recording Secretary