

# REQUEST FOR LAND DIVISION

ALMONT TOWNSHIP 819 N. MAIN ST. ALMONT, MI 48003 PH: 810-798-8521

**Parcel Identification:** Enter the property I.D. number of parcel \_\_\_\_\_

Address of parcel \_\_\_\_\_

## Property Owner Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

## Applicant Information (If other than owner)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

## PARENT PARCEL INFORMATION:

1. Indicate the current size (in acres) of the parcel being divided \_\_\_\_\_
2. Have there been any divisions of this parcel since March 31, 1997? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Are there any existing buildings located on this parcel? Yes \_\_\_\_\_ No \_\_\_\_\_ (If yes, indicated the location of each building on the Survey being submitted with this application)

*If you transfer any division rights from the parent parcel to a new parcel, you must notify the Township in writing within 45 days of the transfer date. (form L-4260a)*

## Land Division Checklist: All of the following must accompany this application

- \_\_\_\_\_ Survey and legal description of each proposed land division.
- \_\_\_\_\_ Accurate legal description of the remaining parcel of land.
- \_\_\_\_\_ Road accessibility for each parcel by: Road Commission approval of proposed driveway location; or Township Planning Commission approval of private road.
- \_\_\_\_\_ Indication of public utility easement from proposed parcel to existing public utility facilities for each "development" site.
- \_\_\_\_\_ Application fee of \$35 per new legal description submitted.
- \_\_\_\_\_ Completed request form.
- \_\_\_\_\_ Compliance with depth to width ratio of not more than 4 to 1 for each resulting parcel.

*The Township has 45 days in which to review proposed land divisions. This review period does not begin until all required information has been submitted to the Township*

**Important:** Prior to obtaining a survey and incurring other costs, it is strongly recommended that you review the Michigan Land Division Act and Almont Township Land Division Ordinance and submit a scale drawing of the proposed divisions to the Township for preliminary review.

## Property Owner Authorization:

*The undersigned hereby certifies that the information herein is accurate and authorizes the processing of this request.*

Owner \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Approval of a division is required before it is sold. Approval of a land division is not a determination that the resulting parcels comply with other ordinances or regulations.

Revised 4-22-08

FOR OFFICIAL USE ONLY

PARENT PARCEL NUMBER: \_\_\_\_\_

TOTAL FEE: \$ \_\_\_\_\_

CHECK NO.: \_\_\_\_\_ or CASH Receipt # \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_